

## INVITATION FOR SEALED QUOTATION

NIC ASIA Bank solicits sealed quotation from interested Companies/Firms for **Supply/Delivery/Renewal/Installation of Barracuda Email Security Gateway License**.

Interested Companies/Firms can obtain RFQ Document from Bank's General Administration & Projects Management Department at Registered Office, Thapathali upon deposit of non-refundable RFQ Document fee of NPR 1,000/- (NPR One Thousand Only)

### Quantity:

S.N.	Items	Quantity (Units)
1	Barracuda Email Security Gateway License	1
<b>Total Units</b>		1

### Eligibility Criteria

- The applicants should have at least 3 years of company registration.
- The applicants should have minimum experience of service in related field for last 4 years.
- The applicants should have annual turnover at least of NPR. 5 Million During the FY 2076/077.
- The applicants should have authorization letter for distributorship/dealership for Supply/Delivery/Renewal/Installation of Barracuda Email Security Gateway License.

### Documentation Requirement

- Company/Firm Registration Certificate – Duly Notarized.
- Valid copy of PAN/VAT certificate – Duly Notarized.
- Valid copies of Tax clearance of FY 2076/2077 or FY 2077/078 – Duly Notarized.
- MOA and AOA – Duly Notarized.
- Latest Share Register (Share Lagat) – Duly Notarized.
- Latest Director Register (Sanchalak Lagat) – Duly Notarized.
- Latest Company Update (Company Adhyawodhik) in case of firms Renewal from – Duly Notarized (Department of Commerce/Industry)
- Appreciation letter/ Reference letter issued by Commercial Bank(s)/ renowned corporate houses to back the claim of experience.
- Authorization certificate for distributorship/dealership for the proposed brand.
- Other required documents as mentioned in RFQ Document.

Sealed RFQ for all the requirements mentioned above are to be submitted within close of business on 27<sup>th</sup> January 2022 in the prescribed format. Sealed RFQ should be addressed to General Administration & Projects Management Department and must be submitted in person. Sealed RFQ received after the deadline will not be accepted. RFQ documents sent through Mail/Courier will neither be accepted for any consideration nor will they be returned to the sender.